

Access



SINGLE-CLASSIFICATION FIRMS

New requirements for quarterly reports

If you have only one classification and remit to the WCB four times a year, you will notice some changes to your Employer's Remittance Form this year. To help us capture your payroll more accurately, you are now required to enter the total of your worker earnings (excluding

Personal Optional Protection) on the payment slip of the Employer's Remittance Form.

Calculating worker earnings

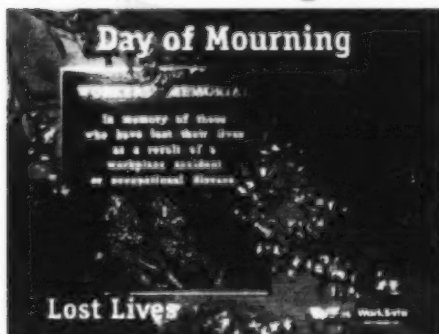
Section A — Enter the wages and salaries you paid for the quarter only. In your calculation of wages and salaries, include gross payroll, commissions, holiday pay, sick leave pay, leave of absence pay, management fees, bonuses, other remuneration before deductions, and any other means by which you pay a worker or shareholder for services.

Section B — Enter any subcontractor earnings you paid for the quarter only. A subcontractor is, generally, someone who works for you without being an employee of your firm, though there are some exceptions. For more information about subcontractor earnings, refer to the details under Section B on the back of the Employer's Remittance Form.

Sections C, D, and E — Add the figures from Sections A and B together, and enter the total in Section C (Total Worker Earnings). Do not include Personal

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Remembering lost lives



ities with either a memorial plaque or a grant of \$500 toward a memorial of their choice.

To order a commemorative Day of Mourning poster to display at your worksite, or the WCB report *Remembering Lost Lives*, an overview of work-related deaths in B.C. in 2000, contact WCB Publications and Videos. E-mail pubvid@wcb.bc.ca, fax 604 279-7406, or call 604 276-3068 (toll-free in B.C. 1 800 661-2112, local 3068).

Cost-relief project nears completion

Employers who submitted application for cost relief on "historical" claims (1978-1993) will be pleased to know that the WCB will have communicated decisions on all claims before December 2001.

Since the WCB established the Section 39(1)(e) Historical Project in 1995, over 45,000 applications for cost relief have been received. The deadline for one-time applications was October 1998. As of January 1, 2001, approximately 8,200 applications remained to be processed.

The WCB thanks all applicant employers for their patience while the Board dealt with the large volume of requests.

Questions about the remaining applications can be directed to the Project inquiry desk at 604 207-1488 (toll-free in B.C. at 1 800 661-2112, local 1488).

On April 28, the WCB joins families, workers, employers, unions, and government in remembering those who have been killed or seriously injured on the job.

The WCB, along with the Ministry of Labour, the BC Federation of Labour, and the Business Council of British Columbia will host this year's Day of Mourning ceremony which takes place at 10 a.m. on Friday, April 27, in the sanctuary at Hastings Park in Vancouver.

Thirty-nine communities in B.C. will participate in a Regional Memorial Project. The WCB will provide participating commu-

Quarterly reports Continued

Optional Protection in your calculation of Total Worker Earnings. If you have Personal Optional Protection (Section D), include the amount of your coverage in your calculation of Total Earnings (Section E).

Completing the payment slip

Total Worker Earnings — Enter your Total Worker Earnings in Section C of your payment slip, to be remitted to the WCB. If there are no earnings for the quarterly period, please enter "0."

Assessment Paid — To calculate your Assessment Paid (Section J), add your Total Worker Earnings (Section C) to your Personal Optional Protection (Section D) if applicable. Then, multiply this amount (Section E) by your Assessment Rate (Section F) and deduct any credits applied to your account during the quarterly period (Section H). Enter the total of your calculation in Sections I and J.

Avoid unnecessary costs

Even if you do not have worker earnings or do not owe an assessment, enter "0" on your payment slip and return it to the WCB by the due date printed at the top right-hand corner of your form. Employers who do not return their payment slip by the due date are **subject to a non-reporting penalty** of eight percent of their previous quarterly assessment.

For more information

Check the back of your Employer's Remittance Form for more details about your reporting obligations. If you still have questions about how to complete your form, contact the Employer Service Centre at 604 244-6181, toll-free at 1 888 922-2768.

ER2000 Calculator updated for 2001

Do you qualify for an experience rating discount? If so, do you know how that discount is going to change in the coming years? If you reduce your claim costs by 15 percent, do you know what impact that will have on your experience rating?

For answers to these and other questions, check out the latest version of the ER2000 Calculator, now available online. The ER2000 Calculator lets you estimate your experience rating discount or surcharge for future years. You simply enter basic information about your firm's costs and payroll, and the calculator shows you how it will affect your firm's experience rating — not just this year, but right through 2006.

Before you can use the calculator, you need to gather the following information:

- Your firm's classification
- Your firm's payroll for 1997 to 2000 (and projected payroll for 2001 to 2004)
- Your firm's claim costs from 1997 to 1999 (and projected claim costs for 2000 to 2004)
- Your experience rating adjustment for 2000

To access the latest version of the ER2000 Calculator, go to the WCB's web site at www.worksafebc.com, and use the Search tool to find "ER2000 Calculator."

Take the NAOSHWeek challenge

North American Occupational Safety and Health (NAOSH) Week, May 6 to 12, is a time for employers, workers, and all partners in occupational safety to focus on preventing injury and illness in the workplace. This year's theme is "Prevention is the Cure."

Across North America, organizations take part by setting occupational health and safety goals, creating awareness of those goals both within and outside their organizations, and making a start toward accomplishing those goals.

Be sure to register your organization's involvement to be eligible for the B.C. NAOSHWeek 2001 Health and Safety Awards and/or a prize draw. There is a wide range of award categories for different industries and for large and small organizations. And, by participating, your safety committee could win a set of NAOSH promotional items (e.g., T-shirts).

Download the NAOSHWeek 2001 Planning Guide, which contains the Participation and Awards Submission Form, from WorkSafe™ online at www.worksafebc.com. You can also order copies of the guide and NAOSHWeek poster from WCB Publications and Videos. E-mail pubvid@wcb.bc.ca, fax 604 279-7406, or call 604 276-3068 (toll-free in B.C. 1 800 661-2112, local 3068).

For more information about NAOSHWeek, visit WorkSafe™ online, or call the Prevention Information Line at 604 276-3100, toll-free in B.C. at 1 888 621-SAFE (7233).

Appeal decisions now online



All Appeal Division decisions since January 1, 2000, are now available online. This is the first time that such information has been available to employers and workers in one, easy-to-access location.

"Now employers and workers can collect information for their appeals, compare their

decisions with others, and gain a better understanding of the process," says appeal commissioner Herb Morton.

To search for a specific appeal decision, enter a keyword or phrase into the site's search engine. An advanced search function allows you to search by the year the decision was rendered and the category the decision falls under.

The Appeal Division is an independent appeal body within the Workers' Compensation Board. In claims matters, the Appeal Division hears appeals from the Review Board and is the final level of appeal on non-medical issues.

The Appeal Division also hears appeals by employers related to assessments, classifications and monetary penalties, and exercises the Board's obligation to issue certificates to court under Section 11 of the Workers Compensation Act. In addition, the Appeal Division has jurisdiction to review appeal committee decisions under the Criminal Injury Compensation Act.

The Appeal decisions are located on the WCB web site, WorkSafe™ online, at www.worksafebc.com.

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This newsletter is also available electronically on the WCB web site, WorkSafe Online, at www.worksafebc.com/pubs/newsletters/access/. Look for the next issue in June 2001.

WorkSafe



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